



# Assembly Instructions

## PORTABLE DANCE FLOORS

9'x 9'

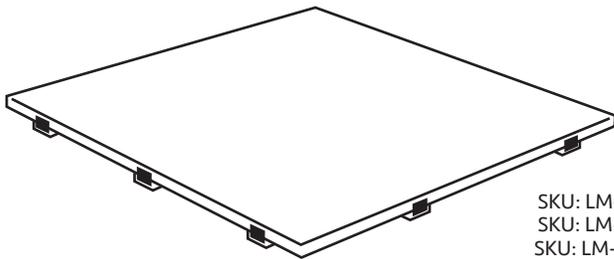
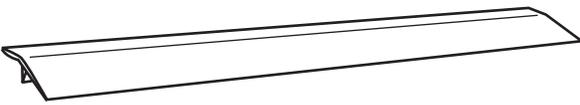
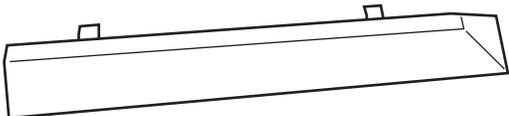
12'x 12'

15'x 15'

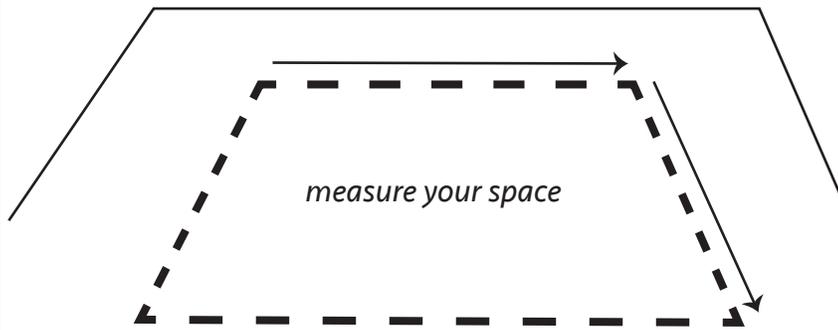
20'x 20'

## Portable Dance Floor

This dance floor package consists of tiles, different sized edges, corners and tile clips. The weight of the 12 x 12 assembled floor is about 403 lbs and easily accomidates up to 25 couples—15 x 15 is about 403 lbs and accommodates up to 25 couples—20 x 20 is about 665 lbs and accommodates up to 44 couples. The unique quality about our dance floors are that they can be reconfigured into smaller sizes—because our tiles are about half the size of other dance floor tiles. Once assembled with the tiles, clips, corners and edges, the dance floor locks into place, making it portable and easy to move around. Unlike wooden dance floors that absorb water and moisture our dance floors are made of plastic with a nice vinyl finish—needing very little maintenance. Although this dance floor is suitable for indoor or outdoor use, we recommended using plywood if setting it up on uneven ground. Our Portable Dance Floors come in a variety of colors—Wood grain, Black, or White.

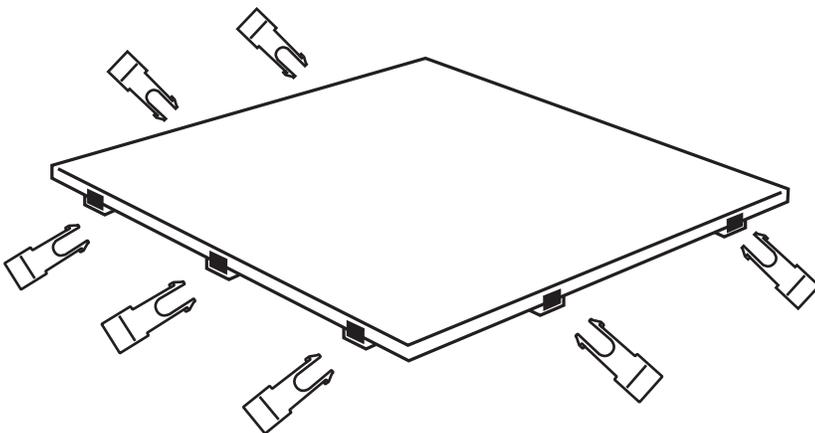
STEP 1. CHECK ITEM LIST			
Item	Illustration (all parts available for replacement)	Floor Size	Quantity
Dance Floor Tiles (18" square)	 <p>SKU: LM-TILE-BLACK SKU: LM-TILE-WHITE SKU: LM-TILE-WOOD</p>	9 x 9 12 x 12 15 x 15 20 x 20	36 64 100 169
Edge Piece - 36"	 <p>SKU: LM-EDGE-36</p>	9 x 9 12 x 12 15 x 15 20 x 20	4 8 12 20
Edge Piece - 27"	 <p>SKU: LM-PFEDGE27</p>	9 x 9 12 x 12 15 x 15 20 x 20	4 4 4 4
Edge Piece - 18"	 <p>SKU: LM-PFEDGE18</p>	9 x 9 12 x 12 15 x 15 20 x 20	4 4 4 -
Corner Piece (31")	 <p>SKU: LM-PDFCORNER</p>	9 x 9 12 x 12 15 x 15 20 x 20	4 4 4 4
Tile Clips	 <p>SKU: LM-CLIP</p>	9 x 9 12 x 12 15 x 15 20 x 20	252 448 700 1183

### STEP 2. FLOOR POSITION



- After transporting your floor bundle to your event area—measure the area to determine the center and location of the portable floor
- As you will be starting in the corner, knowing the approximate position is very important
- Yes, the floor can be moved after it has been assembled—but, if you do a little measuring up front, only small tweaks will be needed—if at all

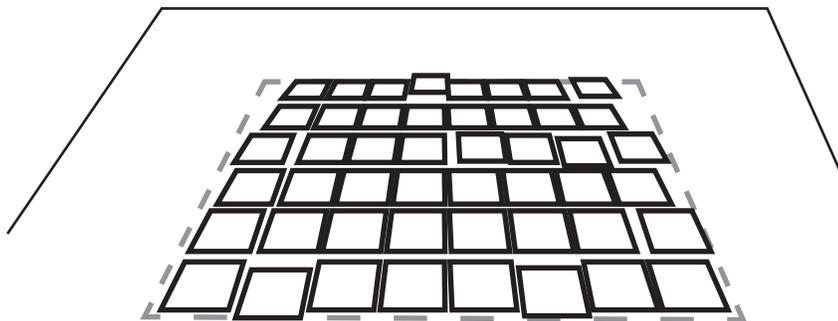
### STEP 3. TILE CLIPS



- Insert tile clips
- There are (7) clips per tile
- Make sure they are fully inserted and secure
- Re-stack tiles or lay them into a rough 9x9, 12x12, 15x15 or 20x20 format

**NOTE:** The instruction are the same for all sizes— the only slight variation are the edge pieces

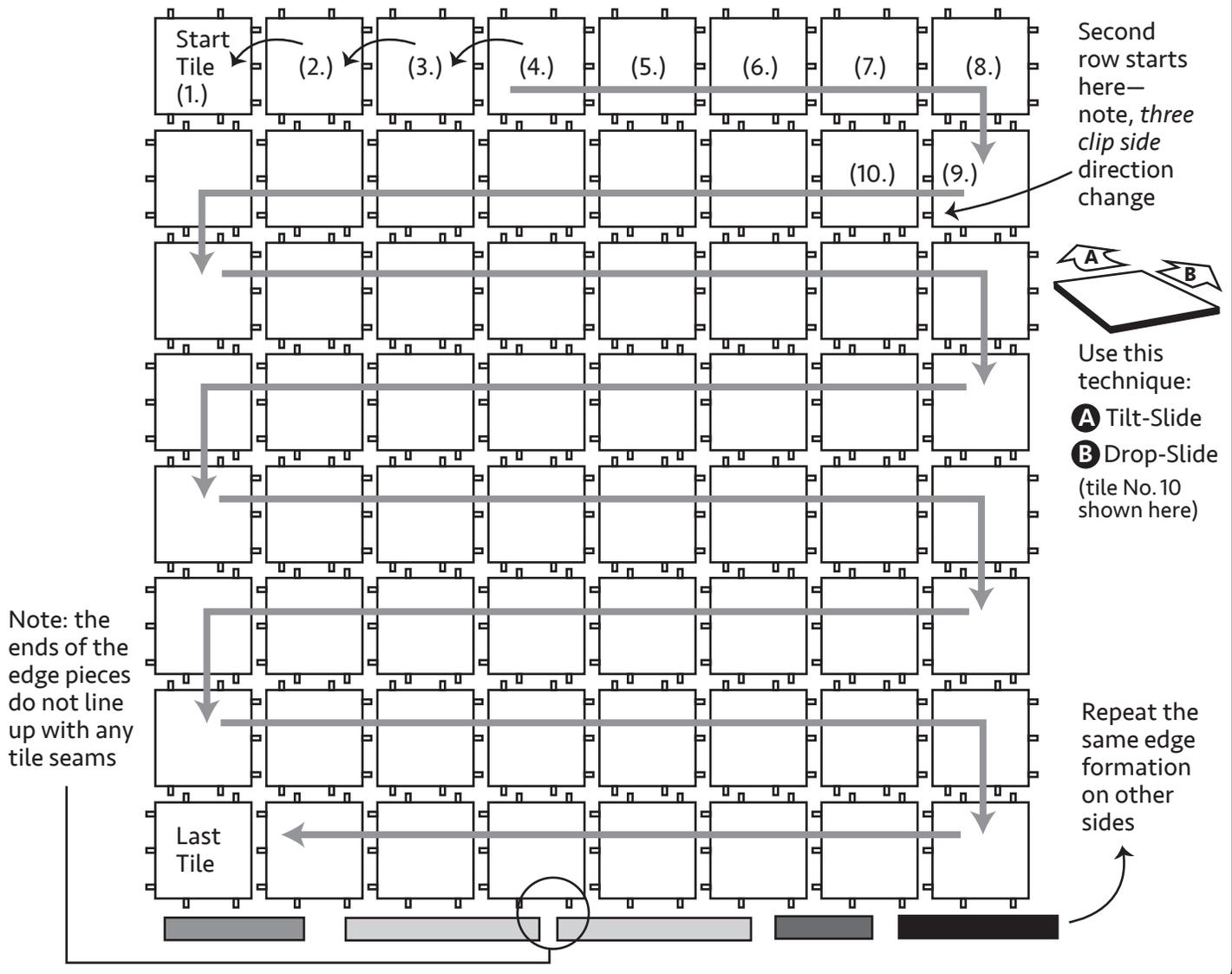
### STEP 4. ARRANGING FLOOR TILES



- By roughly laying tiles in position, you will quickly see if you measured correctly and if the floor fits your allotted space (when tiles are layed down they should form a square)
- Before you start this step, be sure to review the connection diagram—as the clips need to be facing a certain direction in each row

**IMPORTANT:** See (**figure A**) for correct tile placement and connecting instructions

FIGURE A. TILE CONNECTION DIAGRAM (12 x 12 example)



- By working in a **Zig-Zag** pattern the the correct alignment and squareness can be achieved
- Tile number "2" connects to the start tile— 3rd tile into 2, and so on...
- Connect edge pieces as you go, once again, to achieve a square set-up

**CLEANING AND STORAGE**

Wipe spills as soon as they happen, with plain water—this helps prevent stains. **General cleaning method:** First, sweep the floor to remove dust and dirt. Next, mop with warm water and a mild cleaning solution. Or, you can make a simple cleaner by mixing white (or apple cider) vinegar (1/2 cup to 1 cup) with warm water. The vinegar's acidity removes dirt without leaving a soapy film. Use a damp mop to apply—rinsing the mop frequently. For more cleaning power, add a few drops of liquid dish soap to the vinegar/water solution. You can remove stains from organic substances with a little baking soda and water. Rub it on the floor with a soft towel until the stain is removed—clean the baking soda off the floor with the vinegar/water solution. For tougher marks from lipstick, crayons or paint, apply rubbing alcohol to the spot and scrub with a soft-bristle brush. For scuff marks, apply WD-40 on a rag and use it to rub the area until the marks go away. Clean with the vinegar/water solution to get the WD-40 off the floor. **Storage:** Find or purchase boxes that you can stack the tiles in, flat (with clips still in).